

USAID BORESHA JAMII

Kisumu Town Campus, Along Ojijo Oteko Road,
Milimani – Kisumu.
P.O. Box 210 - 40600, Bondo, Kenya.



JARAMOGI OGINGA ODINGA UNIVERSITY
OF SCIENCE AND TECHNOLOGY
(JOOUST)

REQUEST FOR QUOTATION

Quotation No: UBJ/PQ/IT/Q008/2022-2023

To:
Supplier's Name & Address

Tel: _____

Date issued: 22/11/2022
From: USAID BORESHA JAMII
P O Box 210 – 40601
BONDO-KENYA

Tel: +254-2501804

Email: ubjprocurement@boreshajamii.or.ke

Web: www.jooust.ac.ke

You are invited to submit quotation on materials listed below.

Notes:

- THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting.
- This quotation should be submitted in a plain wax sealed envelope "Quotation No as **ABOVE** for the **Supply, Installation and Commissioning of ICT Software Licenses** to be addressed to **Chief of Party USAID Boresha Jamii to reach not later than December 1st, 2022, at 9.00AM. The quotation should be in a sealed envelope and delivered through tender box at JOOUST Milimani Campus-Ojijo Oteko Road.** Your quotation should indicate final unit price which includes all cost for **delivery, discount, duty and VAT** and **MUST remain valid for at least 30** days.
- Return the original copy and retain the duplicate for your records.
- You **MUST** indicate your terms of payment
- Save for "For Official Use Only ", all spaces in this quotation **MUST** be filled

S. No	Item Description	Unit	Qty Req	Unit Price	Total Price	Days to delivery	Country of Origin	Terms of payment	Remarks
1	CIXA -Sophos Central Intercept X Advanced for End User PCs	Pcs	35						
2	SVRCIXA -Sophos Central Intercept X for servers	Pcs	5						
3	CFQ7TTC0LDPB:0001-Microsoft 365 Business Standard	Pcs	35						
4.	X-XS3300-Sophos XGS 3300 Xstream Firewall Protection Subscription RENEWAL	pcs	1						
	VAT 16%								
	TOTAL								

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PRELIMINARY EVALUATION CRITERIA		
A. 1	MANDATORY REQUIREMENTS	SCORE (YES/ NO)
a)	Submit a copy of the Certificate of Incorporation/Registration	
b)	Submit a Copy of the Valid Tax Compliance Certificate from KRA	
c)	Submission of original and one copy of the tender documents shall be required. (Original tender document and one copy of the original tender document)	
d)	The Bidder Must be at least a Sophos Gold Partner . Attach a Gold Partnership certificate from the Vendor	
e)	Submit a Copy of Valid Single Business Permit from County Government.	
f)	Dully completed Confidential Business Questionnaire (Must be duly filled and signed by the authorized signatory).	
g)	Duly completed, signed, and stamped form of tender in the bidder's letterhead	
h)	Manufacturer Authorization Form(MAF) from the vendor	
i)	Self-declaration that the person/tenderer undertakes to Refund the VAT amount to Procurement Entity	
j)	The document should be legible and presentable. All pages of the bid document submitted MUST be sequentially serialized or paginated from 1st page to the last page. (including attachments)	
k)	Provide copies of audited financial statements for the three consecutive years, certified and dully signed by the Auditor and director (s) FY 2019, 2020& 2021	

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l)	Attach a certified copy of CR 12 Form issued within the last 3-Months and copies of identification documents (IDs or passports) of the owners/directors of the tenderer for limited company, Partnership deed and copies of partners Identity Cards/ passports for partnership business and Identity cards for sole proprietor.	
m)	Attach Certified copies of ICTA authorization for ICT Datacentre(ICTA 2: DATA CENTER)	
n)	Attach Certified copies of ICTA authorization for ICT Networks (ICTA 2: ICT NETWORKS)	
o)	Attach Certified copies of ICTA authorization for ICT Information security (ICTA 3: Information Security)	
p)	Attach Certified copies of ICTA authorization for ICT Information security (ICTA 3: End User Equipment)	
Q	Attach Certified copies of ICTA authorization for ICT Information security (ICTA 4: Cloud Computing)	
	Qualified/ Not Qualified	

TECHNICAL EVALUATION

S/ No.	Technical Requirements	Max. Score
TR1	<p><u>CAPACITY OF THE ORGANIZATION</u></p> <ul style="list-style-type: none"> Bidders must provide names of Five (5) clients or sites where they have carried out supply, installation, testing and commissioning of Next Generation Firewall within the last 3-Years. The evidence for the similar works done must be in the form of LPO or Contract. (5 marks each) =Total 25Marks 	55 Marks

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	<p>▪ Bidders must provide names of Four (4) clients or sites where they have carried out supply, installation, testing and commissioning of Sophos Endpoint Security within the last 3-Years. The evidence for the similar works done must be in the form of LPO or Contract. (5 marks each) =Total 20Marks</p> <p>▪ Bidders must provide names of Two (2) clients or sites where they have carried out supply, installation, testing and commissioning of Microsoft 365 within the last 3-Years. The evidence for the similar works done must be in the form of LPO or Contract. (5marks each)=Total 10Marks</p>	
TR2	<p><u>TECHNICAL CAPACITY OF KEY STAFF</u></p> <p>Bidders should submit a list + CVs + Certifications of proposed staff based on their specialty in the proposed product and solutions clearly indicate the tasks to be performed by each of the proposed staff. The bidder to submit at least 2 engineers with Architect Certification Sophos Certified Architect</p>	45 Marks
<u>Total Marks</u>		100%

Evaluation Criteria

- i. Required Documents
- ii. Capacity of the Organization

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- iii. Technical Capacity of key staff
- iv. Price and Price related factors

Terms of payment is 30 days.

Supplier's Signature, stamp and date here below:

This part is for official use only.

Opened by:

- | | | | | |
|----------|-------------------|-----------------|------------|------------|
| 1. _____ | Designation _____ | Signature _____ | Date _____ | Time _____ |
| 2. _____ | Designation _____ | Signature _____ | Date _____ | Time _____ |
| 3. _____ | Designation _____ | Signature _____ | Date _____ | Time _____ |

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