



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY
REQUEST FOR QUOTATION**

To:
Supplier's Name & Address

Tel: _____

Quotation No: JOOUST/NT/Q136/2020/2021
Date issued 29/06/2021

From:
JOOUST
P O Box 210 – 40601
BONDO-KENYA
Tel: +254-2501804
Email:vc@jooust.ac.ke
Web: www.jooust.ac.ke

PRN 2147

You are invited to submit quotation on materials listed below.

- Notes:**
- THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting.
 - This quotation should be submitted in a plain wax sealed envelope "Quotation No as **ABOVE** for the **Provision of audio-visual shooting**. To be addressed to reach the buyer or be placed in the **Quotation box** not later than **30/06/2021** at **02:00 Pm** and your quotation should indicate final unit price which includes all cost for **delivery, discount, duty and VAT** and **MUST remain valid for at least 30** days.
 - Return the original copy and retain the duplicate for your records.
 - You **MUST** indicate your terms of payment
 - Save for "For Official Use Only ", all spaces in this quotation **MUST** be filled
 - Suppliers **MUST** attach copies of **Registration Certificate, PIN Certificate, and Tax compliance Certificate.**

S. No	Item Description	Unit	Qty Req	Unit Price	Total Price	Days to delivery	Brand	Country of Origin	Terms of payment	Remarks
1.	A 2 minute shooting of VLIR-IUC video on 2 separate days at JOOUST main campus and within the lake Victoria basin. The shooting be done using a HD camera including drone with a professional voice-over. Final clip be submitted within 2 days after shooting.	Lot	One							

This part is for official use only.

Supplier's Signature, stamp
and date here below:

Opened by: 1 _____ Designation _____ Signature _____ Date _____ Time _____
2 _____ Designation _____ Signature _____ Date _____ Time _____
3 _____ Designation _____ Signature _____ Date _____ Time _____
4 _____ Designation _____ Signature _____ Date _____ Time _____
5 _____ Designation _____ Signature _____ Date _____ Time _____

Date _____

JOOUST IS ISO 9001:2008 CERTIFIED

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are advised that it is a serious offence to give false information on this Form.

1. COMPANY DETAILS

a) Business Name

b) Location of business premises

Plot No. Street/Road

Postal Address Tel. No. Fax Email

Contact Person and Telephone No.....

c) Nature of business

d) Registration Certificate No.(Please attach copy)

e) PIN No..... (Please attach copy)

f) Tax Compliance Certificate No.....(Please attach copy)

g) VAT No.....

h) Year Established.....

i) Number of staff employed.....

j) Payment terms.....Days.....

k) Maximum value of business which you can handle at any one time Kshs.....

2(a). SOLE PROPRIETOR:

Your name in full Age.....

Nationality

Country of origin.....Citizenship details.....

2(b) – Partnership

Give details of partners as follows

Name	Nationality	Citizenship Details	Shares
.....
.....
.....
.....
.....

(If a Kenyan Citizen, indicate under Citizen Details whether by Birth, Naturalization or Registration)

2(c) – Registered Company:

Private or public

State the nominal and issued capital of the company –

Nominal Kshs.....

Issued Kshs.....

Give details of all directors as follows

Name	Nationality	Citizenship Details	Shares
.....
.....
.....
.....
.....

Date..... Signature of Tenderer.....

If a citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration