



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY  
REQUEST FOR QUOTATION**

To:  
Supplier's Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel: \_\_\_\_\_

Quotation No: JOOUST/PQ/NT/VMR/4/2020/2021  
Date issued 12/03/2021

From:  
JOOUST  
P O Box 210 – 40601  
BONDO-KENYA  
Tel: +254-2501804  
Email:vc@jooust.ac.ke  
Web: [www.jooust.ac.ke](http://www.jooust.ac.ke)

PRN 1814

You are invited to submit quotation on materials listed below.

- Notes:**
- THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting.
  - This quotation should be submitted in a plain wax sealed envelope "Quotation No as **ABOVE** for the **Provision of repairs (KBJ 402U)**. To be addressed to reach the buyer or be placed in the Quotation box not later than **18/03/2021** at **10.00am** and your quotation should indicate the final unit price which includes all costs for **delivery, discount, duty and VAT** and **MUST remain valid for at least** 30 days.
  - Return the original copy and retain the duplicate for your records.
  - You **MUST** indicate your terms of payment
  - Save for "For Official Use Only ", **all spaces** in this quotation **MUST** be filled.
  - Suppliers **MUST** attach copies of **Registration Certificate, Valid Business Permit, Valid PIN Certificate and a Valid Tax Compliance.**

S. No	Item Description	Qty Req	Unit Price	Total Price	Days to delivery	Brand	Country of Origin	Terms of payment	Remark
1.	Repairs to KBJ 402U DOUBLE CAB. Model: KUN 25R Diagnosis and repair	1							
2.	Supply and delivery of rear brake lining.	2							
3.	Rear Drums skimming (2 pcs)	1							
4.	Supply and delivery of front brake pads.	3							
5.	Supply and delivery of steering rack ends.	2							
6.	Supply and delivery of lower ball joints.	2							
7.	Supply and delivery of lower arm bushes.	4							
8.	Supply and delivery of rear spring bushes	12							

**JOOUST IS ISO 9001:2008 CERTIFIED**

**This part is for official use only**

Supplier's Signature, stamp  
and date here below:

Date\_\_\_\_\_

Opened by: 1 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
2 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
3 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
4 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
5 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

# CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are advised that it is a serious offence to give false information on this Form.

## 1. COMPANY DETAILS

a) Business Name .....

b) Location of business premises

Plot No. .... Street/Road .....

Postal Address ..... Tel. No. ....Fax ..... Email .....

Contact Person and Telephone No.....

**(Please attach Company Profile)**

c) Nature of business .....

d) Registration Certificate No. ....(Please attach copy)

e) Current Trade License No..... (Please attach copy)

f) PIN No..... (Please attach copy)

g) Tax Compliance Certificate No..... (Please attach copy)

h) VAT No.....

i) Year Established.....

j) Number of staff employed.....

k) Payment terms.....Days

l) Maximum value of business which you can handle at any one time Kshs. ....

m) Valid AGPO/YAGPO certificate if applicable.....(Please attach copy)

**2(a). SOLE PROPRIETOR:**

Your name in full .....

Age.....

Nationality .....

Country of origin .....Citizenship details.....

**2(b) – Partnership**

Give details of partners as follows

Name	Nationality	Citizenship Details	Shares
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

(If a Kenyan Citizen, indicate under Citizen Details whether by Birth, Naturalization or Registration)

**2(c) – Registered Company:**

Private or public .....

State the nominal and issued capital of the company –

Nominal Kshs.. .....

Issued Kshs.....

Give details of all directors as follows

Name	Nationality	Citizenship Details	Shares
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Date..... Signature of Tenderer.....

If a citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration