



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY  
REQUEST FOR QUOTATION**

To:  
Supplier's Name & Address

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Tel: \_\_\_\_\_

Quotation No: JOOUST/PQ/B3/Q304A/2020/2021  
Date issued 26/10/2020

From:  
JOOUST  
P O Box 210 – 40601  
BONDO-KENYA  
Tel: +254-2501804  
Email:vc@jooust.ac.ke  
Web: [www.jooust.ac.ke](http://www.jooust.ac.ke)

PRN 17456/17457/17458/17459

You are invited to submit quotation on materials listed below.

- Notes:**
- THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting.
  - This quotation should be submitted in a plain wax sealed envelope "Quotation No as **ABOVE** for the **Supply and Delivery of Genuine Spare Parts (KBU 097T, KCK 682U, KCK 683U & KCK 678U)**. To be addressed to reach the buyer or be placed in the Quotation box not later than **02/11/2020** at **10.00am** and your quotation should indicate the final unit price which includes all costs for **delivery, discount, duty and VAT** and **MUST remain valid for at least 30 days**.
  - Return the original copy and retain the duplicate for your records.
  - You **MUST** indicate your terms of payment
  - Save for "For Official Use Only ", **all spaces** in this quotation **MUST** be filled.
  - Suppliers **MUST** attach copies of **Registration Certificate, Valid Business Permit, Valid PIN Certificate and a Valid Tax Compliance**.

S. No	Item Description	Qty Req	Unit Price	Total Price	Days to delivery	Brand	Country of Origin	Terms of payment	Remark
1.	Supply and Delivery of Spare Parts for KBU 097T MODEL: HZJ79 – Toyota Land Cruiser. Pad Kit (Front brake pads) Rear brake linings Air cleaner element Oil Filter Diesel Filter	2 Set 1 set 2 pcs 2 pcs 2 pcs							
2.	Supply and Delivery of spares and service items for FY 2020 – 2021 REGN. NO. KCK 682U MODEL: ZRE182R – TOYOTA COROLLA. Spark plugs (4 pcs) Front Brake pads	2 Sets 2 Sets							

**JOOUST IS ISO 9001:2008 CERTIFIED**

	Rear Brake pads Air cleaner element Oil Filter	2 Sets 2 pcs 2 pcs							
3.	Supply and delivery of genuine spare parts and service items of KCK 683U MODEL: ZRE182R – TOYOTA COROLLA. Spark plugs (4 pcs) Front Brake pads Rear brake pads Air cleaner element Oil Filter	1 set 4 sets 4 sets 3 pcs 3 pcs							
4.	Supply and delivery of genuine spare parts for KCK 678U FY 2020 – 2021 MODEL: ZRE182R – TOYOTA COROLLA. Spark plugs (4 pcs) Front brake pads Rear brake pads Air Cleaner element Oil Filter	1 set 4 sets 4 sets 3 pcs 3 pcs							

**This part is for official use only**

Supplier's Signature, stamp  
and date here below:

Date \_\_\_\_\_

Opened by: 1 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
2 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
3 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
4 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
5 \_\_\_\_\_ Designation \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

## CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are advised that it is a serious offence to give false information on this Form.

### 1. COMPANY DETAILS

a) Business Name .....

b) Location of business premises

Plot No. .... Street/Road .....

Postal Address ..... Tel. No. .... Fax ..... Email .....

Contact Person and Telephone No.....

**(Please attach Company Profile)**

c) Nature of business .....

d) Registration Certificate No. ....(Please attach copy)

e) Current Trade License No..... (Please attach copy)

f) PIN No..... (Please attach copy)

g) Tax Compliance Certificate No..... (Please attach copy)

h) VAT No.....

i) Year Established.....

j) Number of staff employed.....

k) Payment terms.....Days

l) Maximum value of business which you can handle at any one time Kshs. ....

m) Valid AGPO/YAGPO certificate if applicable.....(Please attach copy)

**2(a). SOLE PROPRIETOR:**

Your name in full .....

Age.....

Nationality .....

Country of origin .....Citizenship details.....

**2(b) – Partnership**

Give details of partners as follows

Name	Nationality	Citizenship Details	Shares
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

(If a Kenyan Citizen, indicate under Citizen Details whether by Birth, Naturalization or Registration)

**2(c) – Registered Company:**

Private or public .....

State the nominal and issued capital of the company –

Nominal Kshs.. .....

Issued Kshs.....

Give details of all directors as follows

Name	Nationality	Citizenship Details	Shares
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Date..... Signature of Tenderer.....

If a citizen, indicate under "Citizenship Details" whether by Birth, Naturalization or Registration