



JARAMOGI OGINGA ODINGA JOOUST OF SCIENCE AND TECHNOLOGY

AFRICA CENTRE OF EXCELLENCE IN SUSTAINABLE USE OF INSECTS AS FOOD AND FEEDS (INSEFOODS)

Recruitment for the Position of Project Manager (INSEFOODS)

The Africa Center of Excellence in Sustainable Use of Insects as Food and Feeds (INSEFOODS) is one of the 24 competitively selected Centers under the World Bank’s Eastern and Southern Africa Higher Education Centers of Excellence Project II (ACE II).

The goal of INSEFOODS is to achieve long-term food and nutritional security by using insects as a cost-effective source of protein and other nutrients for food and feeds. To achieve its objectives, the University seek to recruit a committed and dedicated project manager to perform the tasks described below with qualifications indicated on a two-year contract

| S/NO | DESIGNATION | GRADE | JOB DECSRIPTION | QUALIFICATION |
|------|-----------------|-------|---|---|
| | Project Manager | 12 | <ul style="list-style-type: none"> • Planning, Budgeting Overseeing and documenting all aspects of the Center activities. • Ensure project activities and implemented as per project budget, scope and schedule • General administration of Center activities • Working closely with Task Leaders to make sure that the scope and objectives of each Task is on schedule. | <ul style="list-style-type: none"> • PhD or Master’s degree in Project Management or Public Administration or Human Resource Management or equivalent qualifications • At least 5 years’ experience in project management with a minimum 3 years in the management of donor funded projects. • Excellent writing, analytical and communication skills • Good computer skills in MS Word and knowledge of Management Information System (MIS). |

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| | | | <ul style="list-style-type: none"> • In liaison with project accountant initiate monthly review of project work plans and budgets to ensure project in on track • Preparation of timely Center Reports • Designing risk mitigation plan • Conducting project review and creating detailed reports for decision making • Performing any other duty as may be assigned by the Center Director. | <ul style="list-style-type: none"> • Ability to take initiative, team player who works with minimum supervision. • Possession of leadership skills to keep staff motivated, resolve conflicts and make decisions. • Proficiency in budgeting |
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Application Procedure and Deadline

- The applications should be addressed to Deputy Vice Chancellor Planning Administration and Finance by post, or hand delivery to the following address: Deputy Vice Chancellor Planning Administration and Finance, Jaramogi Oginga Odinga University of Science and Technology, P.O. Box 210-40601, Bondo, Kenya.
The dateline for application is **20th October 2020**