



JARAMOGI OGINGA ODINGA
UNIVERSITY OF SCIENCE AND TECHNOLOGY

JOB ADVERTISEMENT

19th November 2021

Jaramogi Oginga Odinga University of Science and Technology (JOOUST) wishes to recruit qualified and dedicated persons for the JOOUST-USAID *BORESHA JAMII* Program funded by the United States Agency for International Development (USAID) to implement Kenya Health Partnerships for Quality Services (KHPQS) in Kakamega, Kisumu, Nyamira and Vihiga counties. The focus is to increase use of Quality County led health and social services in the following programmatic areas; HIV care and treatment, FP, Reproductive Health, Maternal, Neonatal, Child and Adolescent Health (FP/RHMNCAH), Nutrition, Water and Sanitation (WASH), and mitigating social determinants that affect Orphans and Vulnerable Children (OVC), DREAMS, Key and Priority Population (KP/ PP) and Voluntary Medical Male Circumcision (VMMC).

We are seeking to recruit qualified and competent individuals to fill the following vacant positions in JOOUST-USAID-*Boresha Jamii* Program.

A). CARE AND TREATMENT VACANCIES

1. **REGISTERED CLINICAL OFFICER (2 Positions for Kisumu 1 for Nyamira)**

GRADE JG H REF: JOOUST/UBJ/GC/3/1/2021

JOB SUMMARY

The officer will ensure that all the newly diagnosed clients are enrolled, offered enhanced adherence counselling, started on HAART, retained on care and eventually virally suppressed.

DUTIES AND RESPONSIBILITIES

- Provide facility based clinical care to PLWHIV including ART, PMTCT, diagnosis and management of opportunistic infections.
- Ensure that 95-95-95 ART cascade is achieved at all service delivery points as a measure of HIV epidemiological control
- Ensure timely submission of correct, consistent and complete periodic and ad-hoc reports as requested.
- Maintain proper documentation in all relevant tools used during clients' management.
- Participate actively in the facility Quality Improvement Team, case discussions MDT amongst others.
- Assess and manage any opportunistic Infections on clients during their regular clinics.
- Provide comprehensive quality care in HIV prevention, care and treatment services.
- Perform any other duty that may be assigned by the supervisors

MINIMUM REQUIREMENTS

- Diploma in Clinical Medicine and Surgery from KMTC or any recognized institution.
- Must be registered with Clinical Officers Council in Kenya
- Must have a valid practicing license from the Clinical Officers Council in Kenya
- Must have K.C.S.E mean grade of atleast C Plain and above.
- Must have 2-3 years relevant work experience in HIV related programs
- Must have good communication and interpersonal skills

REGISTERED NURSING OFFICER (1 Position for Kisumu and 1 Position for Nyamira)

GRADE JG H REF: : JOOUST/UBJ/GC/3/2/2021

JOB SUMMARY

The officer will ensure that all the newly diagnosed clients are enrolled, offered enhanced adherence counselling, started on HAART, retained on care and eventually virally suppressed.

DUTIES AND RESPONSIBILITIES

- Ensure that 95-95-95 ART cascade is achieved at all service delivery points as a measure of HIV epidemiological control
- Monitor for ART adverse effects at every visit, adherence and assess for treatment failure for all clients who have been on ART for six months and appropriately manage STFs.
- Ensure timely submission of correct, consistent and complete periodic and ad-hoc reports as requested.
- Maintain proper documentation in all relevant tools used during clients' management.
- Participate actively in the facility Quality Improvement Team, case discussions MDT amongst others.
- Assess and manage any opportunistic Infections on clients during their regular clinics.
- Provide comprehensive quality care in HIV prevention, care and treatment services including: VMMC, PMTCT, EID, TB-HIV care and PrEP to eligible clients.
- Conduct peer chart reviews, case discussions, MDTs and implement appropriate interventions.
- Manage clients in the CCC/MCH by giving nursing care, health education, counseling, treatment and defaulter tracing.
- Perform any other duty that may be assigned by the supervisors

MINIMUM REQUIREMENTS

- Diploma in Community Health Nursing from KMTC or any recognized institution.
- Must have a valid practicing licence from the Nursing Council of Kenya
- Must have K.C.S.E mean grade of atleast C Plain and above.
- Must have 2-3 years relevant work experience in HIV related programs
- Those with at least two years relevant work experience and exposure to HIV care and treatment, VMMC, PMTCT, TB-HIV and comprehensive care service delivery will have added advantage.
- Must have good communication and interpersonal skills
- Need to have good computer knowledge

2. PHARMACEUTICAL TECHNOLOGIST (1Position for Kisumu) GRADE JG H **REF: : JOUST/UBJ/GC/3/3/2021 JOB SUMMARY**

The officer will ensure proper ordering, dispensing, recording of OI and ARVs drugs using the appropriate SOPs and maintain good documentation within the facility.

DUTIES AND RESPONSIBILITIES

- Ensure proper ordering, dispensing and recording of OI and ARVs drugs using appropriate SOPs within the facility.
- Ensure good storage of OIs and ARV drugs/products using the set guidelines and SOPs.
- Maintain good inventory management of HIV drugs
- Maintain proper documentation in all relevant tools used during clients' management.
- Participate in the facility's quality improvement team, case discussions, MDT, infection prevention teams among others.
- Submit accurate and timely ARV commodities reports through KEMSA LMIS system.
- Ensure proper use of the ADT tool at all times
- Promote task sharing by mentoring and capacity building other service providers within the facility and program at large.
- Comply with Kenya Pharmacy and Poisons Board provisions while undertaking his/her duties within the program
- Perform any other duty that may be assigned by the supervisors

MINIMUM REQUIREMENTS

- Diploma qualification in Pharmaceutical Technology from KMTC or any recognized institution.
- Must have K.C.S.E mean grade of C Plain and above
- Must be enrolled with Kenya Pharmacy and Poisons Board
- Must have 2-3 years relevant experience and exposure to HIV care and treatment, PMTCT, TB-HIV and comprehensive care service delivery

HEALTH RECORDS AND INFORMATION OFFICER (1Position for Kisumu) GRADE

JG H REF: GRADE REF: : JOOUST/UBJ/GC/3/4/2021

JOB SUMMARY

The officers will be responsible for documentation, updating, validating and verification of registers and reporting of MER & NON- MER reports.

DUTIES AND RESPONSIBILITIES

- Responsible for supporting HCWs at the facilities in filing patient files, registers and facility summary reports (i.e. MOH 711, 731, IPT register and summary tool)
- Ensuring proper documentation of patient files and registers, and thorough validation of HTC, PMTCT, ART and TB data in MOH 711 and 731 before final submission to SCHRIOs.
- Support the HCWs to ensure timely facility reporting on monthly basis
- File and sort all patient files in CCC, MCH, and TB clinics on daily and weekly basis
- Assist in removal and organizing files of patients with appointments a day in advance of the clinic day
- Assist in ensuring that the Patients' appointment diary is appropriately used.
- Assist in completion of the tracker register for tracking patients that missed appointments
- Review data in the registers (i.e. HTS, PMTCT, ART, TB, Tally sheet and DAR) for completeness, accuracy and consistency before transfer in MOH 711 and 731 on a monthly basis
- Support in preparation of page and monthly data summaries in PMTCT (ANC, maternity and PNC) registers, Daily Activity Sheets and Tally sheets
- Support in aggregation and transfer of data in the registers to monthly MOH 711 and 731 reports
- Support the Facility in-charges in reviewing data in MOH 711 and 731 reports for completeness, accuracy and consistency before submission to SCHRIOs
- Support in entry and update of client data in the facility Electronic Medical Records (EMR)
- Spear head data review meetings at the health facility, document, follow-up and file the review discussions and action plans
- Ensure all the Reporting tools, Registers and data management SOPs are available, clearly understood and implemented in the attached facility

- Generating, Collection and Verification of MER (Monitoring, Evaluation and Reporting) and Non MER data at facility level.

MINIMUM REQUIREMENTS

- Diploma in Health Records and Information Technology from K.M.T.C or any recognized institution
- Must have K.C.S.E mean grade of C Minus
- Must be registered with AMRO-K
- Must have excellent computer skills. High proficiency in Excel
- Must have relevant 1year professional experience in M&E in HIV/AIDS programs with experience with MOH Registers/charts and reporting tools having worked in CCC/MCH
- Those with experience with Kenya EMR system will have added advantage.
- Proven experience and familiarity with MOH/GOK EMR and other electronic data systems at facility level.
- Experience and skills in the DHIS2 framework, EMR and the National HMIS system.
- Excellent training and capacity building/ facilitation skills to Health Care Workers and other facility staffs.
- Ability to work independently and to proactively identify and address data issues and to meet strict deadlines at facility level.
- Excellent communication and interpersonal skills and ability to multitask and MUST be a team player.

HTS PROVIDER (3 Positions for Kisumu and 1 position for Nyamira) GRADE

REF: GRADE JG H REF: : JOUST/UBJ/GC/3/5/2021

JOB SUMMARY

The HTS provider will be responsible for providing HIV testing and counseling services to patients and clients seeking health services in the health facilities.

DUTIES AND RESPONSIBILITIES

- Provide confidential HIV counseling and testing services to persons at risk for HIV infection as per Kenya HTS national guidelines
- Provide Partner Notification Services as part of HTS package
- Prepare and test clients for HIV
- Create awareness and provide education about the existence of HIV testing services
- Provide on-going counselling to enhance relevant referrals for on-going support
- Ensure 100% linkage of the clients testing positive to care and treatment centres (CCC)
- Provide pre/post-test HIV counselling ensuring that clients understand risk factors, prevention methods and other relevant issues
- Ensure quality of HIV counselling at all times
- Keep accurate HTS records, compile and submit the relevant reports as required
- Participate in HTS QA activities like PT, counselling supervision etc
- Perform any other duties as directed by the supervisor

MINIMUM REQUIREMENTS

- Must have at least a diploma qualification in any Health related field from a recognized Institution
- Must have NASCOP certificate in HTC
- Must have been trained in current HTS Algorithm
- Those with NASCOP Adherence Counselling certificate will have added advantage
- KCSE Certificate. D (Plus) and above
- Minimum of 1-year of relevant work experience in HTS services
- Excellent skills and knowledge in PNS provision
- Need to possess good communication and interpersonal skills
- One year relevant experience in HIV related programs

B) KEY POPULATION, FISHERFOLK, TRUCKERS & VMMC OFFICERS VACANCIES

(1 Position for Kakamega KP Program Officer)

Program Officers Qualifications, Experience and Personal attributes:

1. Key Population (KP) Program Officer-1 Position based in Kakamega County
GRADE 11 REF: GRADE JG H REF: : JOOUST/UBJ/GC/3/6/2021

Core roles

The Program Officer will co-locate with County Department of Health staff presiding over KP activities in Kakamega County.

- Proven experience of at least 5 years working with key populations particularly Female Sex Workers (FSWs), MSM and PWIDs. Working experience working with transgender added advantage;
- Participate in co-creation, work-planning, budgeting, co-implementation and co-monitoring;
- Proven experience working on PEPFAR/USAID funded projects;
- Experience in cohort programming along the continuum of HIV prevention, care and treatment under the 95:95:95 paradigm;
- Experience collaborating with County/National Governments and NASCOP;
- Experience in grants management.

Qualifications and Requirements:

- Bachelor degree in Social Sciences or its equivalent preferred for the Kakamega position;
- At least 5 years hands-on experience in the delivery of VMCC including performing VMMC;
- Hands-on experience in supervising VMMC service providers and implementation;
- TOT in use of surgical and non-surgical VMMC devices;
- Hands-on experience in Continuous Quality Improvement (CQI) and Continuous Quality Assurance (CQA);
- Experience in leading a clinical team;
- Registered with relevant professional bodies and licensed to practice
- Proven experience of at least 5 years on PEPFAR/USAID funded VMMC, key populations particularly Female Sex Workers (FSWs), MSM and PWIDs. Experience with fisher-folk and transgender will be an added advantage;

2. Prevention Program Officer (P.P.O)-1Position based in Kisumu County

GRADE 11 REF: GRADE JG H REF: JOOUST/UBJ/GC/3/7/2021

Core roles

The Priority Population Officer (PPO) will co-locate with County Department of Health presiding over prevention activities related to KP, VMMC, fisher-folk and truckers in Kisumu County.

- In collaboration with County Department of Health, strengthen the delivery of quality VMMC services at facility and community levels;
- Build capacity of HCWs to deliver quality VMMC;
- Provide continuous VMMC skills mentorship;
- Conduct activities that ensure compliance by HCWs to VMMC national policies, guidelines, quality standards and regulations;
- Provide VMMC procedures while monitoring, addressing and reporting adverse events;
- Preventing occurrence of severe adverse events and ability to manage any adverse events should they occur;
- Sensitize HCWs on skills to review clients post-surgery;
- Developing Standard Operating Procedures to conform with WHO and National Guidelines;
- Participate in VMMC stakeholders and Technical Working Group Meetings at county and National levels;
- Accomplished team player;
- Participate in co-creation, work-planning, budgeting, co-implementation and co-monitoring;
- Procure and manage VMMC commodities including pharmaceuticals;
- Proven experience of at least 5 years on PEPFAR/USAID funded VMMC, key populations particularly Female Sex Workers (FSWs), MSM and PWIDs. Experience with fisher-folk and transgender will be an added advantage;
- Experience in cohort programming along the continuum of HIV prevention, care and treatment under the 95:95:95 paradigm;
- Experience collaborating with County/National Governments and NASCOP;
- Experience in grants management;
- Write and timely submit reports.

Qualifications and Requirements:

- Bachelor in degree in Nursing or its equivalence.
- At least 5 years hands-on experience in the delivery of VMCC including performing VMMC;
- Hands-on experience in supervising VMMC service providers and implementation;
- TOT in use of surgical and non-surgical VMMC devices;
- Hands-on experience in Continuous Quality Improvement (CQI) and Continuous Quality Assurance (CQA);
- Experience in leading a clinical team;
- Registered with relevant professional bodies and licensed to practice
- Proven experience of at least 5 years on PEPFAR/USAID funded VMMC, key populations particularly Female Sex Workers (FSWs), MSM and PWIDs. Experience with fisher-folk and transgender will be an added advantage;

Terms of Service

The successful candidates will be employed on an initial two (1) Year contract term with a possibility of renewal subject to availability of funds, vacancy and the employee's performance.

Candidates are advised to visit Jaramogi Oginga Odinga University of Science and Technology website www.jooust.ac.ke for respective positions applied for.

Candidates who satisfy the requirement stated above should forward their application both in **soft and hard copy**, quoting the reference number for the specific position applied for including up to date curriculum vitae, details of current remuneration, certified copies of academic and professional certificates, and testimonials as well as names and contacts (including postal and email addresses, and daytime telephone numbers) of three referees to reach the under-mentioned So as to be received on or before Friday 26th , November, 2021 by 5.00 pm.

Vice-Chancellor
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Only successful candidates shall be contacted

Jaramogi Oginga Odinga University of Science and Technology is an equal opportunity employer. Women and Persons with Disabilities are encouraged to apply.